

Name, Address and Telephone Number of Attorney(s)	
Representing (Name)	
Superior Court of California, County of Monterey <input type="checkbox"/> 1200 Aguajito Road, Monterey, CA 93940	
Petitioner:	CASE NO.
Respondent:	NATURE OF CASE: <input type="checkbox"/> Family Law <input type="checkbox"/> Paternity <input type="checkbox"/> Other (Specify):
FAMILY LAW AT-ISSUE MEMORANDUM CERTIFICATE OF READINESS	
<input type="checkbox"/> COUNTER AT-ISSUE MEMORANDUM	

1. I hereby represent to the court that all essential parties have:
 - a. ☐ been served with process or appeared and this action is at issue as to all such parties.
 - b. ☐ not been served with process or appeared, and this action is not at issue as to all such parties.
 - c. ☐ filed a Case Management Report to this action pursuant to Court order.
2. My parties are ready and they desire to have the case set for trial. All discovery will be completed at least thirty days prior to trial except as may be allowed by order of court for good cause shown or as may be had by stipulation of the parties or through voluntary exchange of information, as provided in Rule 222 of the California Rules of Court.
3. I understand that this case will be set for trial without the necessity for further appearance: that the court will set long cause cases (more than one day) for trial not less than 90 days nor more than 180 days from the date of this At-Issue Memorandum, and set short cause cases (one day or less) not less than 30 days nor more than 90 days from the date of this At-Issue Memorandum. I certify that I will be available for the trial of this case during the time specified above except for those dates indicated below:
4. Calendaring information (ALL ITEMS MUST BE COMPLETED OR AT-ISSUE MEMORANDUM WILL NOT BE FILED).

	No	Yes	
Is a settlement conference requested? If yes, a settlement conference statement must be filed.			Date Petition filed:
			Estimated time of trial:
Dates NOT available for trial: (See No. 3 above for guidelines)			

5. Attorney and any party unrepresented by an attorney (Item (a) must be completed for party filing):
 - a. Name and Address
 - (1) Attorney Appearing (Name):
 - (2) Telephone Number:
 - (3) Representing

☐ Petitioner
 ☐ Respondent
 ☐ Other party

5. Attorney and any party unrepresented by an attorney (Item (a) must be completed for party filing):

b. Name and Address

(1) Attorney Appearing (Name):

(2) Telephone Number:

(3) Representing

☐ Petitioner ☐ Respondent ☐ Other party
(Name):

c. Name and Address

(1) Attorney Appearing (Name):

(2) Telephone Number:

(3) Representing

☐ Petitioner ☐ Respondent ☐ Other party
(Name):

I declare under penalty of perjury that the foregoing is true and correct and that this declaration is executed on

(Date) _____, at _____, California.

Type or Print Name

Signature

ANY PARTY NOT IN AGREEMENT WITH THE INFORMATION, ESTIMATES OR THE STATEMENT THAT ALL ESSENTIAL PARTIES HAVE BEEN SERVED WITH PROCESS OR HAVE APPEARED IN THIS ACTION AND THAT THE ACTION IS AT ISSUE AS TO ALL SUCH PARTIES SHALL, WITHIN 10 DAYS AFTER SERVICE OF THIS AT-ISSUE MEMORANDUM, SERVE AND FILE A COUNTER AT-ISSUE MEMORANDUM.

CERTIFICATE OF MAILING

C.C.P. Sec. 1013a

I do hereby certify that I am not a party to the within stated cause and that on _____ I deposited true and correct copies of the following document(s):

- ☐ FAMILY LAW AT-ISSUE MEMORANDUM, CERTIFICATE OF READINESS
☐ COUNTER AT-ISSUE MEMORANDUM

in sealed envelopes with postage thereon fully prepaid, in the mail at _____, California, directed to each of the following named persons at their respective addresses, as hereinafter set forth:

Addressed as shown in item 5, excluding item 5a ☐

My ☐ Residence ☐ Business address is: _____

I declare under penalty of perjury that the foregoing is true and correct and that this declaration is executed on:

(Date) _____, at _____, California.

Type or Print Name

Signature